

**Board of Supervisors**

Gloria Molina, 1<sup>st</sup> District  
 Mark Ridley-Thomas, 2<sup>nd</sup> District  
 Zev Yaroslavsky, 3<sup>rd</sup> District  
 Don Knabe, 4<sup>th</sup> District  
 Michael D. Antonovich, 5<sup>th</sup> District

# LOS ANGELES COUNTY COMMISSION FOR OLDER ADULTS

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[www.css.lacounty.gov](http://www.css.lacounty.gov)

**Executive Board**

Bernard Weintraub, President  
 Aida M. Villalobos, 1<sup>st</sup> Vice President  
 Peter J. McGrath, 2<sup>nd</sup> Vice President  
 David Siegrist, Secretary  
 Barbara Sinclair, Fiscal Officer

Brenda Sapp-Pradia  
 Executive Liaison

## LOS ANGELES COUNTY COMMISSION FOR OLDER ADULTS MINUTES OF GENERAL MEETING

Monday, May 02, 2011  
 10:00 a.m. to 12:30 p.m.

3175 W. 6<sup>th</sup> Street, (Board) Collaboration Room  
 Los Angeles, CA 90020

**COMMISSIONERS IN ATTENDANCE**

District 1	District 2	District 3	District 4	District 5
Mary Helen Cruz	Frank P. Calderon	Krishan Bhalla	Aziz Amiri	Natalie Ambrose
Gloria Duran	Mattye Fegan-Perry	Sol Fingold	Ralph Flores	Bianca Langley
William Givens	Zelda Hutcherson	Marilyn Fried	Irene Griffith	Peter McGrath
Samuel Park	William Jackson	Peter Getzoff	William Ha	Arlene Okamoto
David Siegrist	Lonnie McNamee	Oleeta Igar	Jung J. Kim	Barbara Sinclair
	Theresa Rotter	Barbara Meltzer	Cindy Skovgard	Liz Wong
	Aida M. Villalobos	Bernard Weintraub		Vicente Zapata
		Elizabeth Wilson		

**COMMISSIONERS EXCUSED ABSENCE**

District 1	District 2	District 3	District 4	District 5
	Eleanor Brown	Maurice Weiner	Raymond Hall	Nneenah Frazier
	Nate Riddick		Hedy L. Harrison	Marvin Schachter
	Lavada Theus		James Polk	

**CSS STAFF IN ATTENDANCE:** Brenda Sapp-Pradia, Program Manager, Larry Littleton, Human Services Administrator I; Vera Castillo, Legislative Analyst, and Guillermo Medina, Staff Assistant II.

**1. CALL TO ORDER**

President Weintraub called the LACCOA Meeting to order at 10:08 a.m.

**2. PLEDGE OF ALLEGIANCE**

Commissioner Oleeta Igar led the pledge of allegiance.

**3. APPROVAL OF AGENDA**

The commission approved the agenda as presented.

LACCOA advocates for the needs and well-being of older adults in Los Angeles County

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**4. APPROVAL OF MINUTES**

The commission approved the minutes as presented.

**5. PRESIDENT'S REPORT**

President Bernard Weintraub stated that LACCOA has to develop a Strategic Plan by June 30, 2011. He asked several commissioners to meet to discuss LACCOA's Strategic Plan. He also stated that he had planned to have two meetings in June 2011, the first meeting was to complete any unfinished business and finalize the LACCOA's Strategic Plan and the second meeting was planned for the installation of officers. President Weintraub commended Commissioner Barbara Sinclair for her work with the Older Americans Recognition Day (OARD) event.

**6. ADMINISTRATIVE REPORT**

Larry Littleton reported on the following:

- CSS staff discussed with the Executive Board that the department will be 'going green', meaning that the agenda and minutes will be e-mailed to all commissioners. Three commissioners do not have access to a computer and will continue to receive information by U.S. mail. Mr. Littleton asked the commission if there was anyone else that does not have access to a computer and no one responded.
- LACCOA's meeting for July 2011 is scheduled for July 4, a national holiday. Mr. Littleton asked the commission for their input.

After discussion, the commission agreed to have their meeting on Monday, July 11, 2011.

**7. ELECTION OF OFFICERS**

Nominating chairperson, Gloria Duran, read the procedure for the election of officers as outlined in the bylaws. Each candidate was given the opportunity to address the commission for three minutes. The following are the results of the elections:

- |                                   |                   |
|-----------------------------------|-------------------|
| ➤ President:                      | Bernard Weintraub |
| ➤ 1 <sup>st</sup> Vice-President: | Cindy Skovgard    |
| ➤ 2 <sup>nd</sup> Vice-President: | Peter McGrath     |
| ➤ Secretary:                      | Oleeta Igar       |
| ➤ Financial Officer:              | Barbara Sinclair  |

**MOTION:** Commissioner Gloria Duran made the motion to accept the results of the elections. Commissioner Sol Fingold seconded the motion. The motion passed.

**8. FINANCE REPORT**

Financial Officer, Barbara Sinclair, reported that the financial report does not include expenses for the ASA/NCOA conference and the OARD event. She requested that commissioners submit all their mileage claims.

**9. LEGISLATIVE REPORT**

Vera Castillo, Legislative Analyst, stated she e-mailed the commission several articles that discuss the proposed cuts in Medicare and their effect on seniors and the federal debt limit. Ms. Castillo also stated that there still isn't a new state budget. Congress has passed a continual

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resolution that will fund the federal government until September 2011, which includes \$450 million to the Title V program and a decrease in \$60 million in Older American Act programs.

**10. REPORT FROM ATTENDEES OF ASA/NCOA CONFERENCE**

President Weintraub asked the three commissioners who attended the conference to give a brief statement about their experience at the conference and provide a written follow up report to the commission.

- Commissioner Barbara Meltzer stated she was grateful for attending the conference and she will have a full report at the next meeting.
- Commissioner Jung Kim thanked the commission for getting the opportunity to attend the conference. Commissioner Kim stated the conference was very educational.
- Commissioner William Jackson thanked the commission for getting the opportunity to attend the conference. Commissioner Jackson stated that the workshops were very informative and he will submit a full report at the next meeting.

**11. PROPOSED CHANGE IN MEETING SCHEDULE FOR JUNE**

President Weintraub proposed having two meetings in June 2011. The first meeting in June 2011 would be a regular meeting with a comprehensive report by all committees, including a year-end report of their respective accomplishments. The meeting will also include the finalization of the LACCOA Strategic Plan. The second meeting would be the installation of officers and the Executive Board meeting would be cancelled.

**MOTION:** Commissioner Cindy Skovgard made the motion to have two meetings in June 2011, the first meeting is to complete LACCOA business and the second meeting will be to install the new officers. Commissioner Ralph Flores seconded the motion. The motion failed.

**MOTION:** Commissioner Marilyn Fried made the motion to have only one meeting on June 20, 2011 at Stevens Steakhouse. The meeting will be a general meeting and installation of officers. The motion passed.

**12. COMMITTEE REPORTS**

1<sup>st</sup> Vice President, Aida Villalobos, introduced the Ad Hoc Committee reports.

**12.1.1 Annual Meeting, Awards and Installation**

1<sup>st</sup> Vice-President Villalobos stated that the committee tentatively reserved Stevens Steakhouse for June 6 and 20, 2011, depending on what the commission elected to do. The committee is proposing for LACCOA to pay for this event with each commissioner allowed to bring one guest. The initial cost for the luncheon is less than \$4,000.

**MOTION:** Commissioner David Siegrist made the motion that the luncheon is to be paid from LACCOA funds. Commissioner Zelda Hutcherson seconded the motion.

**AMENDMENT:** Commissioner Barbara Sinclair made an amendment to the motion to have CSS staff included in the luncheon. The motion with amendment was passed.

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**MOTION:** Commissioner William Jackson made the motion to defer the decision of having awards at the annual meeting to the ad hoc committee. Commissioner Barbara Sinclair seconded the motion. The motion was passed.

12.1.2 Bylaws Ad-Hoc

No report was given.

12.1.3 Needs Assessment

Commissioner Marilyn Fried stated that Brenda Sapp-Pradia, Program Manager, was given the task of finding a person to run the focus groups for the 5 supervisorial districts. Commissioner Fried requested written input from all commissioners for possible recommendations of a facilitator for the focus groups.

Ms. Sapp-Pradia stated that CSS staff is still searching for possible candidates and she asked the commission for recommendations of experienced people.

12.1.4 OARD

Ms. Sapp-Pradia announced that the OARD event for the 4<sup>th</sup> Supervisorial District will be held on May 25<sup>th</sup> at the Hall of Administration. The event for the 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>, and 5<sup>th</sup> Supervisorial District will be held on May 23 at the Dorothy Chandler Pavilion at the Music Center. Ms. Sapp-Pradia also announced that the Board of Supervisors passed the motion to waive the fees for parking, facility usage, and for ushers.

During discussion, Commissioner Cindy Skovgard stated that notices were sent out to City Mayors, City Managers and Senior Center Directors. Commissioner Barbara Sinclair asked for volunteers to assist during the OARD event.

2<sup>nd</sup> Vice-President, Peter McGrath, requested that the Committee Chairs give their Standing Committee Reports and reminded them to keep their reports to three minutes.

12.2.1 Area Plan Committee

Chairperson, Marilyn Fried, distributed a copy of a report of the lessons learned and recommendations for future public hearings. A guest speaker from Veterans Affairs has been invited to speak at the July 2011 meeting. The committee will also work on the recommendations distributed in the next coming months.

12.2.2 Communications Committee

Chairperson, Barbara Meltzer, stated that a revised draft brochure has been created. She stated the brochure will be ready for distribution in the next month. She also requested that all committee chairpersons submit their reports by May 13, 2011 for the LACCOA newsletter in order to meet the deadline.

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During discussion, Commissioner Bianca Langley asked if there are plans to translate the brochure in Spanish. Commissioner Barbara Sinclair requested that CSS staff get a quote for the translation.

**12.2.3 Health, Nutrition and Long-Term Care Committee**

Chairperson, Irene Griffith, stated that at the April 2011 committee meeting, Sue Kennedy, CSS staff, gave a report on the sodium level served at the senior meal sites. Commissioner Griffith also stated that Kevin Tsang, Los Angeles County Department of Mental Health, will be the guest speaker at the committee meeting scheduled for May 2, 2011. All commissioners are invited to attend.

**12.2.4 Housing and Transportation Committee**

1<sup>st</sup> Vice-President, Aida Villalobos, stated that the committee will request the Executive Board approval to have a guest speaker from Metro to discuss transportation issues. Commissioner Villalobos also stated that the next 'Seniors on the Move' workshop on June 22 will be at Casa Maravilla Senior Center. The committee will be visiting the Wilmington Senior Center to discuss housing and transportation issues in May 2011. Commissioner Villalobos will inform the commission of the date and time, once it has been determined.

**12.2.5 Legislative and Advocacy Committee**

Chairperson, Sol Fingold, stated that the committee will be meeting following the general meeting. Commissioner Fingold stated that a full report will be given at the next meeting.

**12.2.6 Membership Committee**

No report was given.

**13 DISTRICT LEAD COMMISSIONERS REPORT**

No reports were given.

**14 UNFINISHED BUSINESS**

No unfinished business.

**15 NEW BUSINESS**

No new business.

**16 INFORMATIONAL ANNOUNCEMENTS**

Commissioner David Siegrist distributed an article regarding the oil companies.

**17 PUBLIC COMMENTS**

Commissioner Frank Calderon stated that the LACCOA elections held were in violation of the United States Constitution.

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**18 NEXT SCHEDULED MEETING**

The next meeting is scheduled for Monday, June 20, 2011.

**19 ADJOURNMENT**

The meeting was adjourned at 12:30 p.m.

**APPROVED AND FILED: JUNE 20, 2011**